

Notice and Agenda

REGULAR MEETING — BOARD OF DIRECTORS — COUNTY SANITATION DISTRICTS
NOS. 27 AND 35

To be held in the HEARING ROOM
OF THE BOARD OF SUPERVISORS
Kenneth Hahn Hall of Administration, Los Angeles, California

| | | | | |
|------------|------------------|---------------|-------|--------|
| TUESDAY | June 12, 2007 | At 9:30 A.M. | | |
| ANTONOVICH | BRATHWAITE BURKE | YAROSLAVSKY | KNABE | MOLINA |
| | | (Chairperson) | | |

1. Recommendation: Receive and order filed certificate of the Presiding Officer of the Board of Supervisors and the action electing the Chairperson Pro Tem (both Districts).
2. Recommendation: Approve minutes of the regular meetings held March 13, 2007 (both Districts).
3. Recommendation: Approve departmental invoices as follows:

| | | | |
|---------------------|-----------------|--------------|--------------|
| | <u>February</u> | <u>March</u> | <u>April</u> |
| District No. 27 (3) | \$3,036.06 | \$2,601.24 | \$2,991.19 |
| District No. 35 (5) | 207.06 | 256.47 | 214.20 |

4. Recommendation: Establish Appropriations Limit for Fiscal Year 2007-08 as Required by California Government Code Section 7910 Utilizing the Population Change within Sanitation District No. 27 at \$642,769 (3)
5. Recommendation: Adopt Operating Fund Budget for Fiscal Year 2007-08 (both Districts).
6. Recommendation: Adopt Resolution Requesting Tax Levy for Operating Fund in District No. 27 at \$233,000. (3)
7. Recommendation: Authorize Appropriations in the Operating Fund per Budget (both Districts).

Adjourn

DISTS. 27 AND 35

JUNE 12, 2007

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY
DEPARTMENTAL INVOICE
FOR THE MONTH ENDED 02/28/07

To: County Sanitation District No. 27
(Org. Receiving Services)

Date Service Accrued: Feb. 28, 2007

From: County Sanitation District No. 2
(Org. Providing Services)

Date Prepared: Mar. 19, 2007

DESCRIPTION

District No. 27 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

| | |
|--------------------------------|-------------|
| Operation & Maintenance | \$ 2,998.91 |
| Joint Administration - Capital | 37.15 |

| | |
|----------------------|--------------------|
| Total of all charges | <u>\$ 3,036.06</u> |
|----------------------|--------------------|

Recap 041

Document No. 330

Date Board Approved: _____

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY
DEPARTMENTAL INVOICE
FOR THE MONTH ENDED 02/28/07

To: County Sanitation District No. 35
(Org. Receiving Services)

Date Service Accrued: Feb. 28, 2007

From: County Sanitation District No. 2
(Org. Providing Services)

Date Prepared: Mar. 19, 2007

DESCRIPTION

District No. 35 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

| | | |
|--------------------------------|----|--------|
| Operation & Maintenance | \$ | 169.63 |
| Joint Administration - Capital | | 37.43 |

| | | |
|----------------------|----|---------------|
| Total of all charges | \$ | <u>207.06</u> |
|----------------------|----|---------------|

Recap 041

Document No. 336

Date Board Approved: _____

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY
DEPARTMENTAL INVOICE
FOR THE MONTH ENDED 03/31/07

To: County Sanitation District No. 27
(Org. Receiving Services)

Date Service Accrued: Mar. 31, 2007

From: County Sanitation District No. 2
(Org. Providing Services)

Date Prepared: Apr. 17, 2007

DESCRIPTION

District No. 27 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

| | |
|--------------------------------|-------------|
| Operation & Maintenance | \$ 2,554.68 |
| Joint Administration - Capital | 46.56 |

| | |
|----------------------|---------------------------|
| Total of all charges | <u><u>\$ 2,601.24</u></u> |
|----------------------|---------------------------|

Recap 045

Document No. 369

Date Board Approved: _____

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY
DEPARTMENTAL INVOICE
FOR THE MONTH ENDED 03/31/07

To: County Sanitation District No. 35
(Org. Receiving Services)

Date Service Accrued: Mar. 31, 2007

From: County Sanitation District No. 2
(Org. Providing Services)

Date Prepared: Apr. 17, 2007

DESCRIPTION

District No. 35 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

| | | |
|--------------------------------|----|--------|
| Operation & Maintenance | \$ | 209.77 |
| Joint Administration - Capital | | 46.70 |

| | | |
|----------------------|----|---------------|
| Total of all charges | \$ | <u>256.47</u> |
|----------------------|----|---------------|

Recap 045

Document No. 375

Date Board Approved: _____

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY
DEPARTMENTAL INVOICE
FOR THE MONTH ENDED 04/30/07

To: County Sanitation District No. 27
(Org. Receiving Services)

Date Service Accrued: Apr. 30, 2007

From: County Sanitation District No. 2
(Org. Providing Services)

Date Prepared: May. 16, 2007

DESCRIPTION

District No. 27 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

| | |
|--------------------------------|-------------|
| Operation & Maintenance | \$ 2,253.01 |
| Joint Administration - Capital | 10.74 |
| Local - Capital | 727.44 |

| | |
|----------------------|--------------------|
| Total of all charges | <u>\$ 2,991.19</u> |
|----------------------|--------------------|

Recap 049

Document No. 408

Date Board Approved: _____

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY
DEPARTMENTAL INVOICE
FOR THE MONTH ENDED 04/30/07

To: County Sanitation District No. 35
(Org. Receiving Services)

Date Service Accrued: Apr. 30, 2007

From: County Sanitation District No. 2
(Org. Providing Services)

Date Prepared: May. 16, 2007

DESCRIPTION

District No. 35 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

| | | |
|--------------------------------|----|--------|
| Operation & Maintenance | \$ | 203.44 |
| Joint Administration - Capital | | 10.76 |

| | | |
|----------------------|----|---------------|
| Total of all charges | \$ | <u>214.20</u> |
|----------------------|----|---------------|

Recap 049

Document No. 414

Date Board Approved: _____



COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY

1955 Workman Mill Road, Whittier, CA 90601-1400
Mailing Address: P.O. Box 4998, Whittier, CA 90607-4998
Telephone: (562) 699-7411, FAX: (562) 699-5422
www.lacsd.org

STEPHEN R. MAGUIN
Chief Engineer and General Manager

May 31, 2007

File: 31-150.13.10

Boards of Directors
County Sanitation Districts Nos. 27
and 35 of Los Angeles County

Directors:

The consolidated agenda includes the following items for the regular meetings of the Boards of Directors of the Districts meeting Tuesday, June 12, 2007.

1. Certificate of Presiding Officer/Chairperson Pro Tem. The new Chair and Chair Pro Tem of the Board of Supervisors automatically become the Chairperson and Chairperson Pro Tem of the Boards of Directors of these Sanitation Districts.

2. Approval of Minutes. Copies of the minutes have been provided to each of the Directors.

3. Approval of Departmental Invoices. A departmental invoice is an internal document that transfers each District's proportionate share of expenditures made by District No. 2, the administrative District, on behalf of the participating Districts in accordance with authority granted through joint agreements. During the month, charges are made to a clearing account which is administered by District No. 2 and then are distributed at month end according to said agreements.

4. Appropriations Limit. The Constitution of the State of California, which was approved in November 1979, places a constitutional limit on the authorization to expend the proceeds of taxes levied by state and local government in California. In January 1981, the Government Code was amended to require the governing body for each local jurisdiction receiving a pro rata share of the ad valorem tax to establish, by resolution, an appropriations limit for each fiscal year. Since District No. 35 does not receive ad valorem tax, it is not required to establish an appropriations limit. The appropriations limit for District No. 27 for fiscal year 2007-08 has been determined by adjusting the previous limit for fiscal year 2006-07, based upon change factors for service area population increases and the change in the California Personal Per Capita Income. The appropriations limit has also been adjusted to include the increased costs of complying with federal requirements (mandated costs). This is in accordance with the procedures outlined in Article XIII B and Section 7910 of the California Government Code. The calculations are shown in Exhibit No. 1.

5., 6., 7. 2007-08 Budget Matters. Attached are copies of the proposed budgets for fiscal year 2007-08 with a breakdown of the items included in each sewerage system budget. Each budget has been prepared to show necessary expenditures for the fiscal year July 1, 2007 to June 30, 2008 and cash flow requirements for the following six-month period until future income becomes available. Budget resources for District No. 27 include cash on hand, bond proceeds, interest, and a pro rata share of ad valorem tax. Budget resources for District No. 35 include cash on hand and interest.

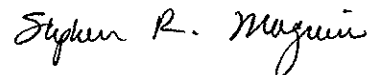
The sewerage system budget has been prepared in accordance with the Joint Administration Agreement. In the case of Districts which contract with the City of Los Angeles for sewerage service

(District No. 27) or for Districts which are inactive (District No. 35), the Joint Administration Agreement states that these Districts shall pay one one-hundredth of one percent of all joint expenses.

District No. 27 currently owns and operates trunk sewers and a pumping plant within the District. However, the District does not own or operate any treatment and disposal facilities. The District contracts for these services with the City of Los Angeles. The District's staff has no direct control over the City of Los Angeles' costs. Thus, the portion of the proposed budget attributable to disposal operation and maintenance (O&M) and capital is a direct reflection of the City of Los Angeles' operation and maintenance costs.

The local sewer O&M cost reflects the cost of operating and maintaining the District's local pumping plant. However, the District is evaluating the feasibility of constructing a gravity sewer that would eliminate the need for the pumping plant. If this project is deemed to be environmentally and financially feasible, its construction will significantly decrease the local sewer O&M cost. The capital cost of the proposed sewer will be funded with available bond proceeds.

Very truly yours,



Stephen R. Maguin

SRM:ew

Enclosures

cc: B. Richard Marsh
Alisa Katz
Susan Nissman
Paul Novak
Norm Hickling

Executive Office (8 copies, one for PRESS with minutes of 03/13/2007 meetings attached)

EXHIBIT 1

SUMMARY OF 2007-08 APPROPRIATIONS LIMIT FOR SANITATION DISTRICT NO. 27

| DISTRICT NUMBER | 2006-07 APPRO. LMT. EXCLUDING MANDATED COSTS | POPULATION CHANGE FACTOR | APPRO. LMT.* CHANGE FACTOR | 2007-08 APPRO. LMT. EXCLUDING MANDATED COSTS | 2007-08 MANDATED COSTS | 2007-08 APPRO. LMT. INCLUDING MANDATED COSTS | ESTIMATED AD VALOREM TAX REVENUES | DISTRICT NUMBER |
|--------------------|---|--------------------------------|----------------------------------|---|------------------------------|---|--|--------------------|
| 27 | \$ 598,490 | 1.00720 | 1.0517 | \$ 629,433 | \$ 13,326 | \$ 642,769 | \$ 233,000 | 27 |

*This column represents the net change resulting from the percent change in population and the percent change in Per Capita Income of 4.42%, and for illustrative purposes is rounded to the fourth significant digit.

**COUNTY SANITATION DISTRICT NO. 27 OF LOS ANGELES COUNTY
SEWERAGE SYSTEM FINAL BUDGET FOR 2007-08**

**REQUIREMENTS FOR FISCAL YEAR
JULY 1 THROUGH JUNE 30:**

APPROPRIATION:

2007-08

| | | |
|---|----|---------------|
| O&M - Joint Administration | \$ | 2,000 |
| O&M - Technical Services | | 2,000 |
| O&M - Contract Disposal | | 67,000 |
| O&M - Local District Sewers | | 39,000 |
| Capital - Joint Administration | | 1,000 |
| Capital - Local Capital | | 345,000 |
| Capital - Disposal to City of Los Angeles | | 77,000 |
| Bond Repayment | | 66,000 |
| Previously Incurred Expenses | | 9,000 |
| Contingency for Emergency | | <u>10,000</u> |
| | | |
| | | \$ 618,000 |

CASH FLOW REQUIREMENT (for period
JULY 1 THROUGH DECEMBER 31)

163,000

TOTAL BUDGET:

\$ 781,000

ESTIMATED CASH AND REVENUE:

| | | |
|---------------------------|----|---------------|
| Cash on Hand July 1 | \$ | 153,000 |
| Taxes | | 233,000 |
| Transfer of Bond Proceeds | | 377,000 |
| Interest | | <u>18,000</u> |

TOTAL RESOURCES:

\$ 781,000

COUNTY SANITATION DISTRICT NO. 27 OF LOS ANGELES COUNTY
JULY 1, 2007 THROUGH JUNE 30, 2008

PROPOSED CAPITAL PROJECTS

| | | |
|---|------------------|-------------------|
| JOINT ADMINISTRATION: | | \$ 1,000 |
| LOCAL: | | |
| 1. District 27 Gravity Sewer | \$ 300,000 | |
| 2. District 27 Pumping Plant | <u>\$ 45,000</u> | |
| | | \$ 345,000 |
| TOTAL PROPOSED CAPITAL PROJECTS: | | \$ 346,000 |

Bond Fund

| | |
|-------------------|------------------|
| Beginning Balance | \$ 643,000 |
| Interest | 28,000 |
| Expenses | <u>(377,000)</u> |
| Ending Balance | \$ 294,000 |

Future Obligations Fund

| | |
|-------------------|------------|
| Beginning Balance | \$ 790,000 |
| Interest | 48,000 |
| Expenses | <u>-</u> |
| Ending Balance | \$ 838,000 |

**COUNTY SANITATION DISTRICT NO. 35 OF LOS ANGELES COUNTY
SEWERAGE SYSTEM FINAL BUDGET FOR 2007-08**

**REQUIREMENTS FOR FISCAL YEAR
JULY 1 THROUGH JUNE 30:**

APPROPRIATION:

2007-08

O&M - Joint Administration
Future District Activities

| | |
|----|---------------|
| \$ | 2,000 |
| | <u>11,600</u> |

TOTAL BUDGET:

\$ 13,600

ESTIMATED CASH AND REVENUE:

Cash on Hand July 1
Interest

| | |
|----|------------|
| \$ | 13,000 |
| | <u>600</u> |

TOTAL RESOURCES:

\$ 13,600

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
COUNTY SANITATION DISTRICT NO. 27
HELD IN THE HEARING ROOM OF THE BOARD OF
SUPERVISORS, KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA

March 13, 2007
9:30 o'clock, A.M.

The Board of Directors of County Sanitation District No. 27 of Los Angeles County met in regular session.

There were present: Gloria Molina, Alternate Director from Los Angeles County
Yvonne Brathwaite Burke, Director from Los Angeles County
Donald R. Knabe, Alternate Director from Los Angeles County
Michael D. Antonovich, Director from Los Angeles County
Zev Yaroslavsky, Director from Los Angeles County

Absent: None

Also present: M. Alma Horvath, Secretary of the District

Upon motion of Director Knabe, duly seconded and unanimously carried, the minutes of the meeting held December 5, 2006, were approved.

RE: DEPARTMENTAL INVOICES The following departmental invoices for the months of November and December 2006 and January 2007 were presented and upon motion of Director Knabe, duly seconded and unanimously carried, were approved:

No. 213 - November 2006

DEBIT:

| | |
|--|-------------------|
| C.S.D. #27 - Operating Fund - Operation & Maintenance | \$4,187.93 |
| C.S.D. #27 - Operating Fund - Joint Administration - Capital | 44.62 |
| C.S.D. #27 - Operating Fund - Local - Capital | 47.97 |
| | <u>\$4,280.52</u> |

CREDIT:

| | |
|--|------------|
| C.S.D. #2 - Operating Fund - Abatement of Expense - I.D.S. | \$4,280.52 |
|--|------------|

No. 252 - December 2006

DEBIT:

| | |
|--|-------------------|
| C.S.D. #27 - Operating Fund - Operation & Maintenance | \$3,356.22 |
| C.S.D. #27 - Operating Fund - Joint Administration - Capital | 66.89 |
| | <u>\$3,423.11</u> |

CREDIT:

| | |
|--|------------|
| C.S.D. #2 - Operating Fund - Abatement of Expense - I.D.S. | \$3,423.11 |
|--|------------|

No. 291 - January 2007

DEBIT:

| | |
|--|-------------------|
| C.S.D. #27 - Operating Fund - Operation & Maintenance | \$2,828.86 |
| C.S.D. #27 - Operating Fund - Joint Administration - Capital | 58.70 |
| | <u>\$2,887.56</u> |

CREDIT:

| | |
|--|------------|
| C.S.D. #2 - Operating Fund - Abatement of Expense - I.D.S. | \$2,887.56 |
|--|------------|

RE: JOINT ADMINISTRATION - ANNUAL
FINANCIAL REPORT FOR FISCAL YEAR
ENDED 6/30/2006 - RECEIVE AND FILE

Upon motion of Director Knabe, duly seconded and unanimously carried, the Comprehensive Annual Financial Report of the County Sanitation Districts of Los Angeles County for the fiscal year ended June 30, 2006, was accepted and ordered filed. The annual audit required by state and federal laws, was previously mailed to the Directors.

Upon motion of Director Knabe, duly seconded and unanimously carried, the meeting adjourned.

ATTEST:

M. ALMA HORVATH
Secretary
/tg

ZEV YAROSLAVSKY
Chairperson

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
COUNTY SANITATION DISTRICT NO. 35
HELD IN THE HEARING ROOM OF THE BOARD OF
SUPERVISORS, KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA

March 13, 2007
9:30 o'clock, A.M.

The Board of Directors of County Sanitation District No. 35 of Los Angeles County met in regular session.

There were present: Gloria Molina, Alternate Director from Los Angeles County
Yvonne Brathwaite Burke, Director from Los Angeles County
Donald R. Knabe, Alternate Director from Los Angeles County
Michael D. Antonovich, Director from Los Angeles County
Zev Yaroslavsky, Director from Los Angeles County

Absent: None

Also present: M. Alma Horvath, Secretary of the District

Upon motion of Director Knabe, duly seconded and unanimously carried, the minutes of the meeting held December 5, 2006, were approved.

RE: DEPARTMENTAL INVOICES The following departmental invoices for the months of November and December 2006 and January 2007 were presented and upon motion of Director Knabe, duly seconded and unanimously carried, were approved:

No. 219 - November 2006

| | |
|--|---------------|
| <u>DEBIT:</u> | |
| C.S.D. #35 - Operating Fund - Operation & Maintenance | \$223.74 |
| I.S.D. #35 - Operating Fund - Joint Administration - Capital | <u>133.93</u> |
| | \$357.67 |

| | |
|--|----------|
| <u>CREDIT:</u> | |
| C.S.D. #2 - Operating Fund - Abatement of Expense - I.D.S. | \$357.67 |

No. 258 - December 2006

| | |
|--|--------------|
| <u>DEBIT:</u> | |
| C.S.D. #35 - Operating Fund - Operation & Maintenance | \$223.06 |
| C.S.D. #35 - Operating Fund - Joint Administration - Capital | <u>66.99</u> |
| | \$290.05 |

| | |
|--|----------|
| <u>CREDIT:</u> | |
| C.S.D. #2 - Operating Fund - Abatement of Expense - I.D.S. | \$290.05 |

No. 297 - January 2007

| | |
|--|--------------|
| <u>DEBIT:</u> | |
| C.S.D. #35 - Operating Fund - Operation & Maintenance | \$295.79 |
| C.S.D. #35 - Operating Fund - Joint Administration - Capital | <u>58.94</u> |
| | \$354.73 |

| | |
|--|----------|
| <u>CREDIT:</u> | |
| C.S.D. #2 - Operating Fund - Abatement of Expense - I.D.S. | \$354.73 |

RE: JOINT ADMINISTRATION - ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDED 6/30/2006 - RECEIVE AND FILE Upon motion of Director Knabe, duly seconded and unanimously carried, the Comprehensive Annual Financial Report of the County Sanitation Districts of Los Angeles County for the fiscal year ended June 30, 2006, was accepted and ordered filed. The annual audit required by state and federal laws, was previously mailed to the Directors.

Upon motion of Director Knabe, duly seconded and unanimously carried, the meeting adjourned.

ATTEST:

M. ALMA HORVATH
Secretary
/tg

ZEV YAROSLAVSKY
Chairperson